

WCCUSD Governance Subcommittee

Alvarado Adult Education Campus

December 7, 2015

Minutes

Approved January 25, 2016

I. Opening Procedures

A. Roll Call and Introductions

The meeting was called to order at 6:40 PM by Mr. Todd Groves.

Committee Members Present: Valerie Cuevas, Todd Groves

Other Attendees: Sheri Gamba, Associate Superintendent Business Services; Bruce Harter, Superintendent; Debbie Haynie, Executive Secretary

B. Approval of Agenda

Public Comment:

Mr. Anton Jungherr requested adding a general public comment section for items not on the agenda.

The meeting agenda was approved by consensus.

C. Approval of November 16, 2015 Minutes

Public Comment:

Mr. Anton Jungherr spoke about revision to Board Policy 7214.2 language to include the transition plan as well as the nominee appointment process.

Superintendent Harter explained reasoning for omission of the transition plan from policy as it will be a one time implementation not ongoing policy. Chairperson Cuevas reiterated that the intent was to articulate and follow the language as the district moves from one plan to another.

The Minutes of November 16, 2015 were approved by consensus.

II. Discussion Items

A. Bylaws of the Community Budget Advisory Committee (CBAC)

Public Comment:

Mr. Jungherr provided a handout referencing the guiding questions for review of the Community Budget Advisory Committee. He thanked the committee for the thoughtful questions and expressed appreciation to Ms. Gamba for providing history of the CBAC. He reviewed points provided in the handout.

Ms. Francie Kunaniec spoke about the opportunity to review the CBAC process and recommended incorporating it into a subset of the Local Control Accountability Plan (LCAP) committee. She encouraged opportunities to continue to review and inform the community about the district's budget.

Ms. Elizabeth Bundschu-Mooney spoke about her own participation and that of others on the CBAC. She supported evaluation of the scope and capacity of the committee.

Dr. Fatima Alleyne shared her experience of over three years on the committee. She addressed focus of meetings, eligibility of members, and serving as chairperson of the committee.

Committee Discussion:

Chairperson Cuevas talked about the shift in California education funding and the LCAP process. She thought it an opportune time to assess structures in place, purpose, and perception of the CBAC.

Mr. Groves said that over the last five years he had seen the committee review and learn about the budgeting process and make recommendations to the Board. He also remarked about committee communication with the Board.

Ms. Gamba provided examples of resolutions drafted regarding parcel tax oversight and community information opportunities supported by the committee. She provided background regarding engagement with PTA members and others on a more local basis. She detailed the charter revision and ratification by committee members. Ms. Gamba raised the question about the continued purpose in light of the LCAP implementation and separate legal parcel tax oversight requirements.

Discussion touched on parcel tax funds providing 3% of the district's overall unrestricted budget and its inclusion in annual budget audits. This year an additional component of the annual internal audit will include specific review of parcel tax funds.

Mr. Groves brought up separating the district budget to LCAP and providing a separate structure for parcel tax oversight. Discussion continued regarding the entities currently in place to monitor aspects of budgeting.

Community members spoke about educating the public, support for a budget subcommittee of the Board, and the challenge to understand state allocations and parcel tax funds.

Chairperson Cuevas summarized next steps to include exploration of suggestions regarding budget as it relates to the strategic plan, equity, minimization of duplication for staff engagement, maximizing public engagement, and implication of what restructuring might mean.

B. Board Self-Evaluation

Public Comment:

None

Superintendent Harter explained three handouts provided as samples background documents for review and consideration in relation to self-evaluation instruments.

Mr. Groves recommended the book *Improving School Board Effectiveness* by Alsbury and Gore, which contained useful templates. He said that he was partial to this publication for its in-depth, reflective aspect to improve work and set goals. He supported use of the tools in the book at the annual Board retreat. Discussion continued about use of additional documents. Superintendent Harter will formulate a Board self-evaluation template, including last year's Board goals, and submit it to the committee for review prior to the January retreat.

III. Discuss / Approve Next Steps

Public Comment:

None

Chairperson Cuevas recapped the development of a set of questions for consideration of the CBAC structure into four components: parcel tax, LCAP, budget governance, and public budget committee. She also repeated the articulation regarding the Board self-evaluation work.

IV. Adjournment

Chairperson Cuevas adjourned the meeting at 8:28 PM.

The next meeting of the Governance Subcommittee was scheduled for Monday, January 25, 2016 at 6:30 PM at the Alvarado Adult Education campus.